

Before you start

1. Make sure that the system is suitable for the local mains voltage. Refer to the type plate.
2. The power connection must be easily accessible. Place the system near a socket outlet with protective earth connection.

Unpacking instructions

1. Slide the foam blocks with the system out of the box. Use the grips in the foam blocks to pull the blocks.
2. Lift the catch tray parts out of the foam blocks.
3. Turn the foam blocks on its side.
4. Remove the upper foam block.
5. Make sure that the following parts are delivered:

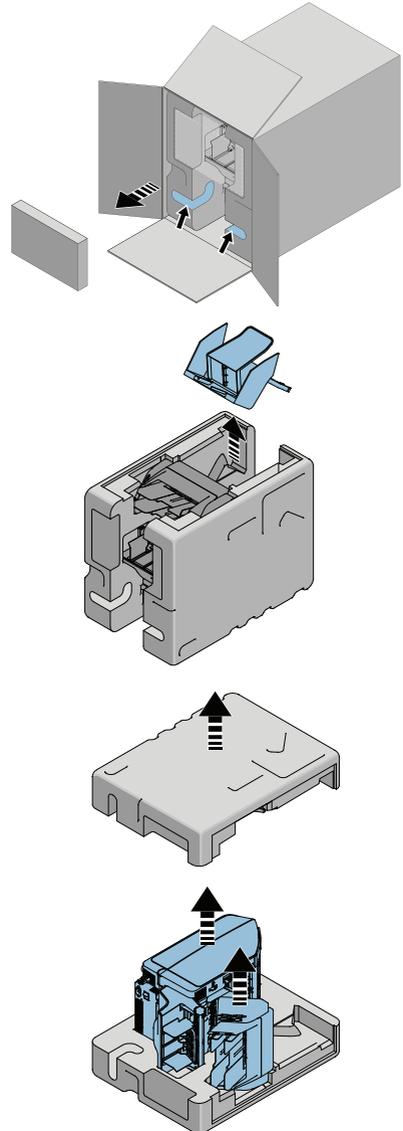
- Document system
- Document feeder block
- Catch tray
- Accessory box

The accessory box contains:

- Power lead
- 4 supports for the document feeder
- 2x paper guide LH
- 2x paper guide RH
- 4x short (sharp) insert fingers*
- 4x long (sharp) insert fingers*
- Operator Manual
- Quick start guide
- This guide

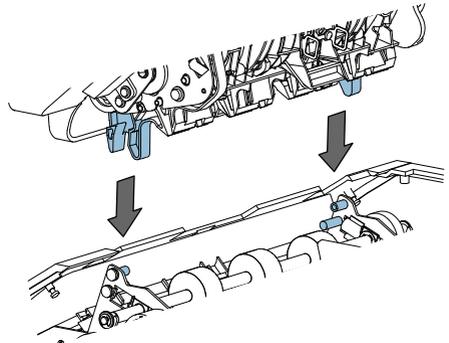
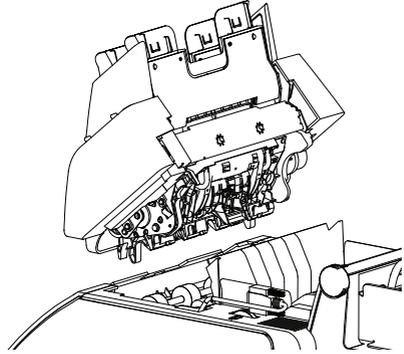
** Note: These insert fingers (black plastic parts) are not required during installation. Please store these parts with the machine.*

6. Lift the system and place it for example on the optional furniture.

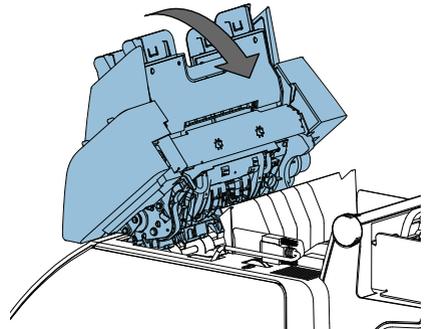


Install the feeder block

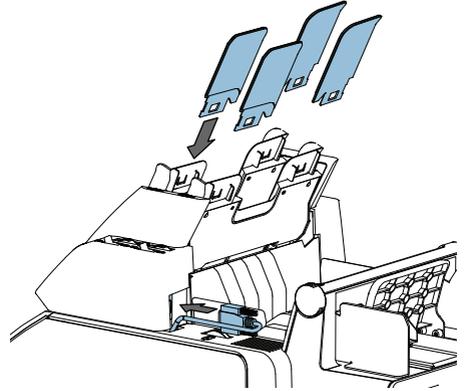
1. Hold the feeder block slightly inclined as shown in the figure.
2. Lower the block until the grips click on the pins.



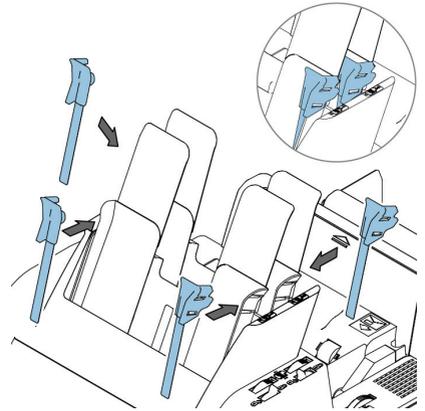
3. Rotate the feeder block until it clicks on the system.



4. Install the four document supports on the feeder trays.
5. Connect the connector.



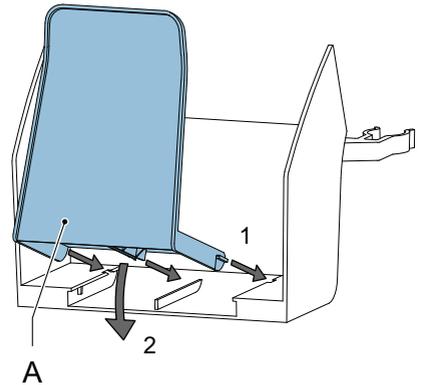
6. Install the two paper guides LH and two paper guides RH on the feeder trays.



Install the envelope catch tray

To install the envelope catch tray:

1. Hold support **A** inclined and slide the arms into the slots.
2. Move the support down until it clicks onto the catch tray.
3. Move the catch tray until the clamps hold the feet of the system.
4. Adjust the catch tray to the correct envelope size.

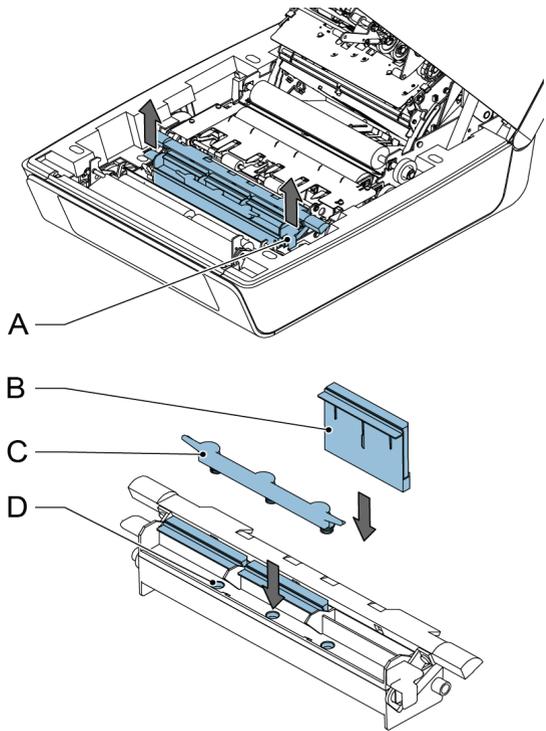


Fill the sealing liquid reservoir

When you want to seal envelopes, the sealing liquid reservoir must be filled.

1. Open the system with the button on the left side.
2. Lift the sealing liquid reservoir **D** with the blue handles **A** carefully out of the system.
3. Remove the strip **C** from the reservoir.
4. Fill the three reservoirs with sealing liquid.
5. Make sure the brushes **B** are moistened sufficiently.
6. Replace the liquid reservoir.
7. Close the system.

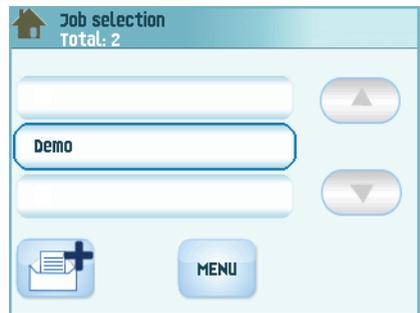
Before you start the job, wait approximately 5 minutes for the brushes to moisten.



Connect the system to the mains power supply

To start up the system:

1. Connect the system to the mains power supply.
2. Use the power switch to switch the system on. The power switch is located at the back of the system.
3. Press the power button next to the display. The touch screen shows the home menu.

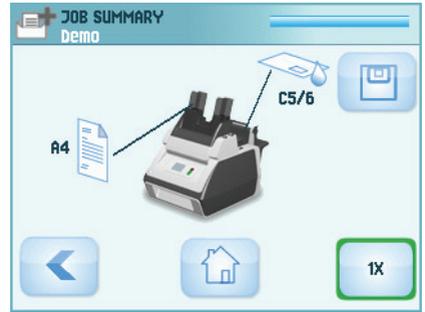


Set language

1. Press the **MENU** button.
2. Select the **LANGUAGE SETTINGS** button.
3. Select the applicable language and press the save button.

Test the system

1. Load the document feeder trays.
2. Load the envelope hopper.
3. In the home menu, press the  (new job) button.
4. Configure the job to feed a sheet from every feeder.
5. Press the **1x** button. If necessary adjust address position, insert position (supervisor menu) and sealing position (supervisor menu).



Define jobs

Define any jobs according to the customer's wishes / applications.

